



Comins Township
2090 E. Miller Rd.
Fairview, MI 4862
989-848-5811

Date Approved: _____

Supervisor: _____

Clerk: _____

August 25th, 2026, Regular Meeting:

Called to order at 6:00pm, Pledge lead by Clerk Amanda Barajas. ***Roll call*** taken, Supervisor Lori Lewis, Clerk Amanda Barajas, Deputy Clerk Courtney Eaves, Treasurer Kevin Salsbury, Trustees John Kuziel II and Blake Snyder all in attendance.

Guests in attendance: See sign-in sheet.

Agenda

✓ ***Barajas/Salsbury***

Motion to approve the agenda with addition of porta pot discussion. All in favor, motion carried.

Guest: David Foss (Brine Discussion) – Expressed concerns that the Board chose not to place a dust control millage on the ballot this year. The Board will continue to spray brine with millage funds and revisit the contract in March of 2027, and whether the township will fund additional applications.

Public Comment: Clerk allowed 3 minutes of Public Comment per person.

John Smith (M-33 Intersection Concerns) – Asked the Board if there has been any follow up with MDOT over the intersection in town, two accidents have occurred there in the last week. Board discussed that MDOT has done a study through town and Supervisor Lewis did submit a formal request for research to be done on the possibility of a 4-way stop. Study results have not been completed yet.

6:24pm, Supervisor Lewis motioned to go into closed session to discuss her employment at Comins Township, 2nd by Barajas. ***Roll Call:*** Snyder: Yes, Kuziel II: No, Barajas: Yes, Salsbury: Yes, Lewis: Yes. Board relocated to back office, minutes taken, adjourned at 6:30pm, Barajas/Snyder/Lewis/Kuziel II/Salsbury.

1. Supervisor Lewis submitted her resignation to Clerk Barajas, and it was distributed to the entirety of the Board. Resignation would be effective immediately.

✓ ***Barajas/Snyder***

Motion to accept Lori Lewis' resignation as the Comins Township Supervisor effective immediately. All in favor, motion carried.

✓ ***Kuziel II/Snyder***

Motion to appoint Clerk Amanda Barajas to chair the remainder of the meeting. All in favor, motion carried.

Old Business:

2. Job openings were discussed for Facility Manager/Support Staff, Zoning Administrator and now Township Supervisor. Facility Manager Farley Dew has submitted his official letter of retirement effective September 22nd, 2026. The Board has 30 days to fill the vacancy for Township Supervisor. The Board will post the opening and hold a special meeting that will be noticed at a later date, after the review of procedure and schedule availability. Trustee John Kuziel II is interested in Zoning

Administrator position and is requesting the Board to allow him to register for the MSU Citizen Planner training as well as the Zoning Administrator Certification training.

- ✓ **Barajas/Snyder** **Motion appointing Trustee John Kuziel II interim Zoning Administrator and register him for MSU Citizen Planner training. All in favor, motion carried.**

New Business:

3. *First quarter budget report for fiscal year 2026-2027 presented by Barajas last meeting. Lewis did not present the status report and audit review due to resignation. Salsbury and Barajas expressed no concerns over the audit or budget status.*
4. *Resolution 2026-17: Resolution in Support of Michigan Township Participating Plan Grant Application. Applying for \$5,000 towards replacing the doors at the Town Hall.*
- ✓ **Salsbury/Kuziel II** **Motion approving Resolution 2026-17**
Roll Call: Salsbury: Yes, Barajas: Yes, Kuziel II: Yes, Snyder: Yes
Motion carried.
5. *Resolution 2026-18: Resolution in Support of Fire Equipment Grant Program Application. Applying for up to \$50,000 towards the purchase of 800 radios.*
- ✓ **Salsbury/Kuziel II** **Motion approving Resolution 2026-18**
Roll Call: Kuziel II: Yes, Salsbury: Yes, Barajas: Yes, Snyder: Yes
Motion carried.
6. *Sexton Barajas informed the Board of a directory list of burials that has been made for the Cemetery Chapel. A new outdoor sign has been ordered and will be picked up on August 26th. A reliable lead has finally been found on getting the pillars on the main drive an arch sign, more information to come as it becomes available, sample provided to the Board.*
7. *Quote from Stainley Steamer to clean and protect the Town Hall carpets for \$700.*
- ✓ **Kuziel II/Barajas** **Motion approving quote for \$700 from Stainley Steamer to clean and protect the carpet at the Town Hall. All in favor, motion carried.**
8. *Quote Presented from Grindstone General Contracting for complete installation of new ADA complaint commercial doors at the Town Hall for \$17,086.51. Bid notice to be published in the OCH in accordance with Policy 107.*
- ✓ **Barajas/Salsbury** **Motion to publish request for sealed bids for 4 new ADA complaint commercial doors at the Comins Township Hall. All in favor, motion carried.**
9. *Bill from Arts Auto & Truck Parts presented new brakes for fire truck #1 and #5 for \$4,380.70 and credit for returned parts and cores for (\$1,872.87).*
- ✓ **Barajas/Kuziel II** **Motion approving payment to Arts Auto & Truck Parts for \$2,507.83. \$1,000 to be used from Fire Checking and remainder coming from General Checking. All in favor, motion carried.**



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10. Annual service for the breathing air compressor is due at the Fire Department. Quote from MES was received for \$1,199.50. Fire Chief Rodd Layman does believe that the compressor will need repair at the time of maintenance as well.

✓ **Barajas/Salsbury** **Motion approving up to \$1,500 to MES for annual service and repair to the Fire Departments breathing air compressor. All in favor, motion carried.**

11. Master Plan public review draft presented. Public review period will be August 26th, 2026, through October 28th, 2026.

✓ **Barajas/Snyder** **Motion approving Comins Township Master Plan 2026-2031 for public review. All in favor, motion carried.**

12. DNR Rec Plan has been sent out for review and Board Members are encouraged to email changes they may have to Linda Damer before it is approved for public review.

13. Porta potties have received a lot of complaints for cleanliness and no toilet paper or hand sanitizer. Clerk Barajas will shop around for alternative options as the company currently has been notified multiple times with no changes being seen to our service.

Approval of Payroll & Bills

✓ **Snyder/Kuziel II** **July 2026 CK#22164-22182. All in favor, motion carried.**

Budget Amendments:

✓ **Salsbury/Snyder** **Motion approving budget amendments as presented. All in favor, motion carried.**

Approval of Minutes

✓ **Kuziel II/Barajas** **Approval of July 28th, 2026, Regular Meeting Minutes. All in favor, motion carried.**

Treasurer's Report: Salsbury presented Statement of accounts for July 2026.

Planning Commission Minutes: No Minutes.

Social Media Update: Facebook, Events and Website progress presented.

Zoning Report: No Report.

Steiner Museum Update: Presented the board with sponsorship of museum reset. A lot of progress is being made at the Museum, and a grand reopening will happen May of 2027.

Adjournment: at 7:36pm Barajas/Salsbury/Snyder/Kuziel II

Next Meeting: September 22nd, 2026 @ 6pm, Regular Meeting at Comins Township Hall.